

DEERS/ID ORIGINAL Required Source Documents

Only ORIGINAL documents will be accepted.

Perm Documents and Photocopies are NOT acceptable.

All documents are REQUIRED to be presented by the Service Member or their Power of Attorney (POA)* holder BEFORE changes/updates can be made to the DEERS database.

(*POA Holder MUST provide the Original Power of Attorney)

ADDING A SPOUSE:

- Original Marriage Certificate with State File Number
- Original Social Security (SSN) Card for Spouse
- Original Driver's License for Spouse with Married Name

REMOVING A SPOUSE:

- Divorce Decree (Signed with Court Filing Stamp visible or E-Filed Stamp)
- Annulment Decree
- Original Death Certificate

ADDING CHILD OF MARRIAGE:

- Original Birth Certificate with State File Number for Child
- Certificate of Live Birth can be used for dependents under 180 days old
- Original Social Security (SSN) Card for Child

ADDING A CHILD BORN OUT OF WEDLOCK:

- Original Birth Certificate for Child with State File Number with Father's Name
- Original Social Security (SSN) Card for Child
- Paternity Affidavit of Support

ADDING A STEPCHILD:

- Original Marriage Certificate with State File Number
- Original Birth Certificate with State File Number for Child
- Original Social Security (SSN) Card for Child

ADDING AN ADOPTED CHILD:

- Final Adoption Decree (signed with the Court Filing Stamp visible or E-Filed Stamp)
- Original New Birth Certificate for Child listing the Adopted Parents
- Original Social Security (SSN) Card for Child

Please Note

Adding a Dependent to DEERS does NOT automatically enroll them into Tricare. The Service Member will NEED to call Tricare to enroll dependents(s) AFTER adding them to DEERS.