

IOWA ARMY AGR VACANCY ANNOUNCEMENT

IOWA NATIONAL GUARD
NGIA-HRO-AGR
7105 NW 70TH AVENUE
JOHNSTON, IOWA 50131-1824

Announcement Number: 24-190AR

Closing Date: 18-Sep-24

POSITION DESCRIPTION:

POSN TITLE ADMIN/TRAINING NCO

MOS/AOC: 92A **VICE:** PEYTON

Max: E-5 **Min:** E-4 Promotable

SELECTING SUPERVISOR INFO:

Siemens, Eric R., (515) 331-5877,

eric.r.siemens.mil@army.mil

UNIT OF ASSIGNMENT:

DET 1 A CO 1347 DSSB

CLINTON, IA 52732

MPCN #: IA02743010

PARA/Lin 207/01

Permanent Change of Station (PCS)

may be authorized if in the best interest of the government.

WHO MAY APPLY: Current members of the Iowa Army National Guard (IAARNG) or must become a member of the IAARNG.

AREA OF CONSIDERATION:

Must meet position grade requirements above. If not MOS/AOC qualified, selectee must become qualified in advertised MOS/AOC within one year of hire. Applicants not meeting eligibility criteria, unless a waiver is authorized by NGR 600-5 or AR 135-18, will not be considered and will be returned to the applicant without action. Soldiers must meet the qualifications for entry and subsequent service eligibility requirements of AR 135-18, Table 2-1. Soldiers must meet the minimum ASVAB and PULHES requirements per DA PAM 611-21, applicants not meeting minimum requirements will be returned without action.

INITIAL

*******Checklist must accompany all applications*******

- _____ 1. NGB Form 34-1, Application for Active Guard/Reserve (AGR).
- _____ 2. Certified copy of Soldier Record Brief.
- _____ 3. Last five NCOERs. Submit a memo explaining reason(s) for any missing NCOERs. Letter of Recommendation from the Unit Commander for E5s and below without an NCOER is required.
- _____ 4. Most current MEDPROS, Individual Medical Readiness (IMR) report (**PHA must be dated within the last 12 months and be an MRC 1 or 2 with the exception of pregnancy**).
- _____ 5. If applicable, DA Form 3349 and/or MMRB results.
- _____ 6. Copy of APFT/ACFT History Report from DTMS. **Must have a for record ACFT within 6 months.**
- _____ 7. Copy of Weight Control History Report from DTMS.
- _____ 8. Certified Statement of Good Standing from the Command that you are not under any flagging action. **Must be within 30 days of closing date.** (Template on SharePoint under SOP Chapter 15).
- _____ 9. Statement of all active service performed. Please provide one of the following (Technician/Traditional Soldiers only):
 - NGB 23B (RPAM Statement) for NG, ARPC 249 for USAR of Statement of Service.
 - Copy of most recent DD Form 214 (must show reenlistment code), DD 220, and NGB 22's.
 - DD Form 1506 (Statement of Service).
- _____ 10. Copy of individual Soldier Talent Profile. **Must be within 30 days of closing date.**
- _____ 11. Current Promotion List showing applicants name.
- _____ 12. DA Form 1059 from most recent NCOES.
- _____ 13. Copy of waiver request if required per AR 135-18, Table 2-2 (Initial Entry AGR) or Table 2-4 (Current on-board AGR) and/or NGR 600-5.
- _____ 14. I understand it is my responsibility to ensure all documents are included, signed and received prior to the closing date and time.

**** DO NOT SUBMIT APPLICATIONS WITH STAPLES, TABS, OR IN BINDERS ****

CAUTION:

If your application packet does not provide all the information requested on the checklist above, you will not be considered for the position. ONLY complete applications will be considered. Applicants are responsible for maintaining a copy of their application.

MOS REQUIREMENTS:

Physical demands rating and qualifications for initial award of MOS. Automated logistical specialists must possess the following qualifications:

1. Physical demands rating of Significant (Gray).
2. Physical profile of 222222.
3. Qualifying scores.
 - (a) A minimum score of 95 in aptitude area CL in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
 - (b) A minimum score of 92 in aptitude area CL on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.
 - (c) A minimum score of 90 in aptitude area CL on ASVAB tests administered on and after 1 Jul 2004.
 - (d) A minimum OPAT score of Standing Long Jump (LJ) – 0140 cm, Seated Power Throw (PT) – 0400 cm, Strength Deadlift (SD) – 0140 lbs., and Interval Aerobic Run (IR) – 0040 shuttles in Physical Demand Category in “Significant” (Gray).
4. Normal color vision.
5. Per AR 600-8-19, promotion to MSG and SGM requires an interim secret eligibility or higher.
6. Mandatory formal training.

DESCRIPTION OF DUTIES:

Originates and prepares or approves formal request for filing vacancies and selects or participates with considerable weight in the selection of employees for promotion, reassignment, or appointment and other status changes, and recognition of outstanding performance of assigned employees. Approves and disapproves leave and recommends action in such cases as the granting of advance leave or LWOP. Takes necessary informal disciplinary action and proposes to higher authority specific, appropriate formal action as warranted. Plans, organizes, and assigns work to employees on the basis of command activities and programs to insure that assigned units are effectively and efficiently progressing toward the desired readiness status. Represents the National Guard/Unit Commander in the community. Performs other duties as assigned.

QUALIFICATION REQUIREMENT FOR ASSIGNMENT:

1. Must meet requirements as stated in the “Areas of Consideration”.
2. Must be able to complete a minimum of five years of continuous AGR service prior to reaching Retention Control Point (RCP) or completing 18 years of Active Federal Service or your Mandatory Removal Date.
3. Must meet medical standards IAW AR 40-501 and AR 600-9, as appropriate.
4. Must be qualified for initial entry into or for continued service in the AGR Program IAW AR 135-18, NGR 600-5, AR 40-501 and be capable of performing the duties assigned and implied by grade, MOS, and position as prescribed above.
5. Periodic Health Assessment (PHA) or date of physical must be within 12 months of closing date of announcement.
6. Soldiers will participate in physical fitness training and take the Army Physical Fitness Test semi-annually.
7. Initial entry Soldiers and Current on-board AGRs must have a passing ACFT and Height and Weight on record within 6 months of application submission.
8. Must be able to meet all military education and FTUS requirements in accordance with AR 135-18, NGR 600-5, and current policies/directives. Failure to do so will result in separation
9. Must not have any unfavorable actions of any kind and not be flagged.
10. Must attend all Inactive Duty Training (IDT) and Annual Training (AT) periods and perform duties in assigned MOS.
11. A secret security clearance is required for this position. If the selectee does not possess a secret security clearance when hired for this position, they must make application within 30 days of start date. Failure to obtain and maintain the proper security clearance will result in termination of employment.
12. Initial entry applicants in the rank of SSG and above not MOSQ for advertised position will be reduced to E-5 IAW AR 135-18.
13. If not MOS qualified for position as stated above, applicant will be required to become qualified for position within one year of start date. Must not have a permanent profile that would prevent attendance at required MOS Training.
14. Enlisted promotion eligibility based on requirements of AR 600-8-19.

APPLICATION RECEIPT:

All applications must be received in the Human Resources Management Office by the closing date of the announcement to include mailed applications. **Applications received after 1630 on the closing date will not be considered. It is the responsibility of the applicant to ensure all documents are included, signed and received prior to the closing date and time.**

Applications packets must arrive at The Iowa National Guard, ATTN: NGIA-HRO-AGR, JFHQ-RM 215, 7105 NW 70TH Avenue, Johnston, Iowa 50131-1824. Mailing of application packets using military postage is prohibited. Applications can be emailed to ng.ia.iaarng.mbx.hro-agr@army.mil. This mailbox doesn't accept encrypted emails. Please remove PII from your application before submitting. **When submitting an application electronically, submit entire packet as one document.**

THE IOWA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER:

Eligible applicants will be considered without regard to race, sex, religion, national origin, political affiliation, marital status, age, or gender.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS:

This position vacancy announcement will be given the widest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

QUESTIONS ABOUT POSITION OR BOARD INFORMATION:

Contact Selecting Supervisor listed in the top right hand corner of page one.

QUESTIONS ABOUT POSTING:

515-252-4514 or 515-252-4751