

# IOWA ARMY AGR VACANCY ANNOUNCEMENT

IOWA NATIONAL GUARD  
NGIA-HRO-AGR  
7105 NW 70TH AVENUE  
JOHNSTON, IOWA 50131-1824

---

**Announcement Number: 24-192AR**

**Closing Date: 20-Sep-24**

---

**POSITION DESCRIPTION:**

**POSN TITLE** MSC SUPPLY SGT

**MOS/AOC:** 92Y **VICE:** Ngo

**Max:** E-8 **Min:** E-7 Promotable

**SELECTING SUPERVISOR INFO:**

LTC Shane Hunter, (515) 331-5603 X 19000,  
shane.m.hunter.mil@army.mil

---

**UNIT OF ASSIGNMENT:**

HHD 67TH TC  
IOWA CITY, IA 52246

**MPCN #:** IA0234005

**PARA/Lin**

**Permanent Change of Station (PCS)**

**may be authorized if in the best  
interest of the government.**

---

**WHO MAY APPLY:** Current (Title 32) AGR IAARNG members.

---

**AREA OF CONSIDERATION:**

Must meet position grade requirements above. If not MOS/AOC qualified, selectee must become qualified in advertised MOS/AOC within one year of hire. Applicants not meeting eligibility criteria, unless a waiver is authorized by NGR 600-5 or AR 135-18, will not be considered and will be returned to the applicant without action. Soldiers must meet the qualifications for entry and subsequent service eligibility requirements of AR 135-18, Table 2-1. Soldiers must meet the minimum ASVAB and PULHES requirements per DA PAM 611-21, applicants not meeting minimum requirements will be returned without action.

**PROMOTION CONTINGENT ON CONTROL GRADE AVAILABILITY**

---

**INITIAL**

**\*\*\*\*\*Checklist must accompany all applications\*\*\*\*\***

TO BE COMPLETED BY EPS FILL APPLICANTS ONLY

I, \_\_\_\_\_, am requesting consideration as for the above listed vacancy announcement, in accordance with The Iowa Army National Guard Priority Placement Plan-Enlisted policy dated 10 March 2020, I know and understand the following (you must initial each line):

- \_\_\_\_ 1. This position will not be boarded for promotion. The first eligible applicant from the EPS List will be selected.
- \_\_\_\_ 2. My application does not guarantee selection.
- \_\_\_\_ 3. If selected for this position, I may not decline the assignment.
- \_\_\_\_ 4. In order for promotion, I must meet the criteria set forth in AR 600-8-19.
- \_\_\_\_ 5. I am not within my 24 month stabilization period of my initial tour
- \_\_\_\_ 6. I understand it is my responsibility to ensure all documents are included, signed and received prior to the closing date and time.

I have completed this application with the knowledge and understanding that any and all items contained within my Official Military Personnel File (OMPF) may be subject to investigation. I consent to the release of information provided to personnel specialists for the purpose of employment.

Applicant's signature

**\*\* DO NOT SUBMIT APPLICATIONS WITH STAPLES, TABS, OR IN BINDERS \*\***

**CAUTION:**

If your application packet does not provide all the information requested on the checklist above, you will not be considered for the position. ONLY complete applications will be considered. Applicants are responsible for maintaining a copy of their application.

---

**MOS REQUIREMENTS:**

- 1. A physical demands rating of Moderate (Gold).
- 2. A physical profile of 222222.
- 3. Qualifying scores.
  - a. A minimum score of 95 in aptitude area CL in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
  - b. A minimum score of 92 in aptitude area CL on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.

- c. A minimum score of 90 in aptitude area CL on ASVAB tests administered on and after 1 July 2004.
  - d. A minimum OPAT score of Standing Long Jump (LJ) – 0120 cm, Seated Power Throw (PT) – 0350 cm, Strength Deadlift (SD) – 0120 lbs., and Interval Aerobic Run (IR) – 0036 shuttles in Physical Demand Category in “Moderate” (Gold).
4. Mandatory formal training.
  5. No documented instances in the last 5 years of conduct which reflects adversely on the character, honesty, or integrity of the Soldier to include:
    - a. No conviction by court martial or by any Federal or state court.
    - b. No juvenile adjudication by state court.
    - c. No punishment under Article 15, Uniform Code of Military Justice (UCMJ) caused by incidents that reflect adversely on the Soldiers integrity and lack of trust.
    - d. No letter of reprimand, censure, or admonition under the provisions of AR 600-37, chapter 3.
    - e. Voluntary confession after proper rights warning according to Article 31(b), UCMJ, or under applicable Federal or state law. Note: Disqualification under this paragraph is waivable by a military review board.
  6. No other record of disciplinary action under UCMJ or pattern of behavior which indicates a lack of integrity or which is inconsistent with the 92Y position of trust.
  7. No conviction or other adverse disposition for criminal offenses listed as a misdemeanor or felony as outlined in AR 601-210, chapter 4. This criteria is not waivable.

---

### **DESCRIPTION OF DUTIES:**

Senior Supply Sergeant for 67th Troop Command. Responsible to the S4 and TC Officer-in-Charge for day-to-day personnel and administrative matters. Assists in the development of equipment and supply requirements, acts as the MSC GFEBBS manager (level 0). Provides oversight and guidance to subordinate units on supply functions and supply personnel. Visits, inspects, and provides assistance to subordinate units in all areas of supply. Ensures regulatory requirements are met for the Command Supply Discipline Program (CSDP). Conducts CSDP analysis to determine trends and implement organizational improvements. Must become proficient in several automation systems to include, but not limited to: DTMS, IPPS-A, FMSWeb, SharePoint, GFEBBS, eFLIPL, GCSS-Army, CIF-ISM, AFMIS, AESIP, IOB, and PIEE. Performs additional duties as assigned.

---

### **QUALIFICATION REQUIREMENT FOR ASSIGNMENT:**

1. Must meet requirements as stated in the “Areas of Consideration”.
  2. Must meet medical standards IAW AR 40-501 and AR 600-9, as appropriate.
  3. Must be qualified for continued service in the AGR Program IAW AR 135-18, NGR 600-5, AR 40-501 and be capable of performing the duties assigned and implied by grade, MOS, and position as prescribed above.
  4. Periodic Health Assessment (PHA) or date of physical must be within 12 months of closing date of announcement.
  5. Must be able to meet all military education and FTUS requirements in accordance with AR 135-18, NGR 600-5, and current policies/directives. Failure to do so will result in separation.
  6. Current on-board AGRs must have a passing ACFT and Height and Weight on record within 6 months of application submission.
  7. Soldiers will participate in physical fitness training and take the Army Physical Fitness Test semi-annually.
  8. Must not have any unfavorable actions of any kind and not be flagged.
  9. Must attend all Inactive Duty Training (IDT) and Annual Training (AT) periods and perform duties in assigned MOS.
  10. A secret security clearance is required for this position. Failure to maintain the proper security clearance will result in termination of employment.
  11. If not MOS or AOC qualified for position as stated above, applicant will be required to become qualified for position within one year of start date. Must not have a permanent profile that would prevent attendance at required MOS Training.
  12. Enlisted promotion eligibility based on requirements of AR 600-8-19.
  12. Warrant Officer promotion eligibility based on requirement of NGR 600-101.
  12. Officer promotion eligibility based on requirements of NGR 600-100.
  13. Controlled Grade promotions are contingent on availability of Controlled Grades.
- 

### **APPLICATION RECEIPT:**

All applications must be received in the Human Resources Management Office by the closing date of the announcement to include mailed applications. Applications received after 1630 on the closing date will not be considered. It is the responsibility of the applicant to ensure all documents are included, signed and received prior to the closing date and time.

Applications packets must arrive at The Iowa National Guard, ATTN: NGIA-HRO-AGR, JFHQ-RM 215, 7105 NW 70TH Avenue, Johnston, Iowa 50131-1824. Mailing of application packets using military postage is prohibited. Applications can be emailed to [ng.ia.iaarng.mbx.hro-agr@army.mil](mailto:ng.ia.iaarng.mbx.hro-agr@army.mil). This mailbox doesn't accept encrypted emails. Please remove PII from your application before submitting. When submitting an application electronically, submit entire packet as one document.

### **THE IOWA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER:**

Eligible applicants will be considered without regard to race, sex, religion, national origin, political affiliation, marital status, age, or gender.

### **INSTRUCTIONS TO COMMANDERS/SUPERVISORS:**

This position vacancy announcement will be given the widest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

### **QUESTIONS ABOUT POSITION OR BOARD INFORMATION:**

Contact Selecting Supervisor listed in the top right hand corner of page one.

**QUESTIONS ABOUT POSTING:**

515-252-4514 or 515-252-4751