

**IOWA ARMY NATIONAL GUARD
M-DAY VACANCY ANNOUNCEMENT**

POSITION VACANCY NUMBER: MDV #25-005 **CLOSING DATE:** Indefinite

UNIT/DUTY LOCATION: HHD 109th Medical Battalion / Iowa City

MINIMUM RANK TO APPLY: SSG **DUTY MOS:** 68H40

DUTY POSITION: Optical Laboratory Specialist

FULL-TIME STAFF POC: SFC Vinh Phan **PHONE:** 515-331-5600

LEADERSHIP POSITION/TYPE: NO / NO

ELIGIBILITY REQUIREMENTS TO BE CONSIDERED FOR THIS POSITION

GENERAL REQUIREMENTS:

1. Not currently “Flagged from Favorable Personnel Actions” or under a “Bar to Reenlistment.”
2. Must be or be able to complete 68H MOSQ within 12 months of assignment.
3. Must be able to meet the required service obligation (minimum of 12 months from course completion).
4. A Soldier who has a remaining contractual service obligation due to an incentive contract for a specific MOS or UIC may apply for non-standard vacancies but will lose remaining incentive payments with the possibility of recoupment, as applicable.
5. Must not be currently stagnant on NCOES/PME (to include DLC requirements).
6. Soldiers command removed or self-removed from promotion consideration are not eligible to apply.

MOS SPECIFIC REQUIREMENTS:

1. A physical demands rating of Moderate (Gold).
2. PULHES: 323222.
3. Per AR 600-8-19, promotion to MSG and SGM requires an interim secret eligibility or higher.
4. A minimum score of 98 in aptitude area GM.
5. A minimum OPAT score of Standing Long Jump (LJ) – 0120 cm, Seated Power Throw (PT) – 0350 cm, Strength Deadlift (SD) – 0120 lbs., and Interval Aerobic Run (IR) – 0036 shuttles in Physical Demand Category in “Moderate” (Gold).
6. Must have a minimum of one year of high school algebra or one semester of college algebra with a “C” grade or numerical grade of 74% or higher. High school or college transcripts are required.
7. No history of a felony conviction.
8. No history of conviction of crimes involving:
 - (a) Any weapons/ammunition/explosives/arson charges.
 - (b) Any drug activity involving illegal possession, buying, selling or distribution (dealing) of controlled substances or synthetics.
 - (c) Violence against persons or property.
 - (d) Sexual misconduct.
9. No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.

10. Formal training (completion of MOS 68H course under the auspices of U.S. Army Medical Center of Excellence) (MEDCoE) is mandatory or meet the ACASP criteria per paragraph 9-5b(7)(b) of this pamphlet and in paragraphs (a), (b) and (c) below.

(a) Be a graduate of State-recognized 1 year course in opticianry or be licensed as optician.

(b) Course transcripts and a copy of the opticians' license is required.

(c) Proficiency training must be performed under the supervision of an NCO qualified in MOS 68H or an optometrist (AOC 67F) at initial duty assignment.

11. All prior MOS 68H Soldiers serving in another MOS reclassifying back into MOS 68H, will be reviewed for validation of skills, by the proponent, during the reclassification process.

TRAINING:

1. Phase 1: 1 Week Distance Learning Course
2. Phase 2: 25 Hours Distance Learning Course
3. Phase 3: 2.5 Week Resident Course

SUMMARY OF DUTIES:

The optical laboratory specialist assembles spectacles utilizing presurfaced single-vision lens; surfaces multi-vision lens and assembles multi-vision spectacles; repairs and fabricates spectacles and supervises optical laboratory personnel.

1. Surfaces lens blanks, fabricates, repairs and assembles prescription spectacles. Maintain tools and equipment.
2. Performs duties shown in the preceding skill level and provides technical guidance to subordinates. Performs prescription related administration.
3. Provides technical guidance, inspects completed spectacles, and ensures quality control standards. Develops stock levels, requisitions, stores and maintains optical supplies and equipment. Prepares and conducts training programs and instructs on preventive maintenance and safety procedures.
4. Determines personnel requirements, establishes priorities and organizes work schedules. Plan layout of work areas. Prepares and conducts training programs. Inspect to ensure a safe, clean and orderly working environment. Supervise quality control procedures. Drafts and prepares budget estimates and monitors records of cost data and expenditures. Perform staff, budget and advisory duties. Prepare other technical, administrative and personnel reports. Coordinate activities of optical laboratory with medical treatment facilities.

Application Documentation:

A complete application packet consists of the following documents:
(Packets will be in the following order)

1. Vacancy Announcement
2. Soldier Selection Board Record Brief
3. Last 3 NCOERs (if applicable)
4. APFT and Weigh Control History (DTMS History Report Printout)
5. MedPros Printout
6. Memo of Non-Flagging Actions (Must be signed by 1SG or Commander)
7. ACASP supporting documentation (if applicable)

Application Instructions:

Documents need to be scanned as **one PDF labeled as Vacancy# Last name i.e. MDV #20-001_Snuffy**. Do not scan documents individually.

Where to forward application:

Mail: The Adjutant General of Iowa, ATTN: NGIA-PER-EPM, 7105 NW 70th Ave, Johnston, Iowa 50131-1824

Applications can be emailed to ng.ia.iaarng.list.per-epm@army.mil. The subject line of the email will be marked as "Application Packet for M-Day Vacancy # _____ - _____."

Applications must be received and stamped into this office no later than 1630 or close of business on the closing date of announcement. Incomplete or late packets will not be accepted.

**Documents need to be scanned as one PDF. Do not scan documents individually.
Packets not scanned as one document will be returned without action.**

Notification Instructions:

Notifications of selection/non-selection will be sent to the Soldier's Enterprise e-mail address via MSC PSNCO.

Questions concerning the contents of this notice may be directed to the Full Time Support POC listed on the front of this announcement.