

IOWA ARMY AGR VACANCY ANNOUNCEMENT

IOWA NATIONAL GUARD
NGIA-HRO-AGR
7105 NW 70TH AVENUE
JOHNSTON, IOWA 50131-1824

Announcement Number: 25-004AR

Closing Date: 22-Jan-25

POSITION DESCRIPTION:

POSN TITLE Readiness NCO
MOS/AOC: 68W **VICE:** Burke
Max: E-7 **Min:** E-6 Promotable

SELECTING SUPERVISOR INFO:

MAJ Allison J. Evans, (515) 331-5600 x19030,
allison.j.evans4.mil@army.mil

UNIT OF ASSIGNMENT:

294 MED CO
Washington, IA 52353

MPCN #: IA02342053

PARA/Lin 103/03

Permanent Change of Station (PCS)

may be authorized if in the best interest of the government.

Who May Apply: Current (Title 32) AGR IAARNG members.

AREA OF CONSIDERATION:

Must meet position grade requirements above. If not MOS/AOC qualified, selectee must become qualified in advertised MOS/AOC within one year of hire. Applicants not meeting eligibility criteria, unless a waiver is authorized by NGR 600-5 or AR 135-18, will not be considered and will be returned to the applicant without action. Soldiers must meet the qualifications for entry and subsequent service eligibility requirements of AR 135-18, Table 2-1. Soldiers must meet the minimum ASVAB and PULHES requirements per DA PAM 611-21, applicants not meeting minimum requirements will be returned without action.

INITIAL

*******Checklist must accompany all applications*******

TO BE COMPLETED BY LATERAL APPLICANTS ONLY

I, _____, am requesting consideration for the above listed vacancy announcement in accordance with The Iowa Army National Guard Enlisted Hiring policy dated 1 August 2024. This position is subject to be boarded for any on board AGR lateral applicant(s). You must provide the following and initial each line:

- ____ 1. Certified copy of Soldier Record Brief.
- ____ 2. Last five NCOERs.
- ____ 3. If applicable, DA Form 3349 and/or MMRB results.
- ____ 4. Copy of AFPT/ACFT History Report fro DTMS. **Must have a for record ACFT within 6 months.**
- ____ 5. Copy of Weight Control History Report from DTMS.
- ____ 6. If applicable, a copy of waiver request per AR 135-18 Table 2-4 and/or NGR 600-5.
- ____ 7. **I understand it is my responsibility to ensure all documents are included, signed and received prior to 1530 on the closing date.**

I have completed this application with the knowledge and understanding that any and all items contained within my Official Military Personnel File (OMPF) may be subject to investigation. I consent to the release of information provided to personnel specialists for the purpose of employment.

Applicant's signature

TO BE COMPLETED BY EPS FILL APPLICANTS ONLY

I, _____, am requesting consideration as for the above listed vacancy announcement, in accordance with The Iowa Army National Guard Enlisted Hiring policy dated 1 August 2024, I know and understand the following (you must initial each line):

- ____ 1. This position will not be boarded for promotion. The first eligible applicant from the APL will be selected.
- ____ 2. My application does not guarantee selection.
- ____ 3. If selected for this position, I may not decline the assignment.
- ____ 4. In order for promotion, I must meet the criteria set forth in AR 600-8-19.
- ____ 5. I am not within my 24 month stabilization period of initial tour.
- ____ 6. I understand it is my responsibility to ensure all documents are included, signed and received prior to 1530 on

the closing date.

I have completed this application with the knowledge and understanding that any and all items contained within my Official Military Personnel File (OMPF) may be subject to investigation. I consent to the release of information provided to personnel specialists for the purpose of employment.

Applicant's signature

**** Submit entire packet as one document. PDF Portfolios will not be accepted. ****

CAUTION:

If your application packet does not provide all the information requested on the checklist above, you will not be considered for the position. ONLY complete applications will be considered. Applicants are responsible for maintaining a copy of their application.

MOS REQUIREMENTS:

No aversion to blood. Must possess finger dexterity in both hands.

Physical profile of 111121.

Physical demands rating of Significant (Gray). A minimum OPAT score of Standing Long Jump (LJ) – 0140 cm, Seated Power Throw (PT) – 0400 cm, Strength Deadlift (SD) – 0140 lbs., and Interval Aerobic Run (IR) – 0040 shuttles

Must have a minimum score of 105 in aptitude area ST and 110 in aptitude area GT in Armed Services Vocational Aptitude Battery (ASVAB) tests administered prior to 2 January 2002.

A minimum score of 102 in aptitude area ST and 110 in aptitude area GT on ASVAB tests administered on and after to 2 January 2002 and prior to 1 July 2004.

A minimum score of 101 in aptitude area ST and 107 in aptitude area GT on ASVAB test administered on and after 1 July 2004.

DESCRIPTION OF DUTIES:

Responsible for the execution of daily business, suspense management, and overall administrative readiness of the organization; performs duties as an AGR Readiness NCO, provides full time management of a Medical Company Area Support; supervises a subordinate staff of two AGRs and all functional areas, to include admin and supply; administers the commander's programs and training plans to include all mandatory training requirements; manages 68W NREMT and CPR certifications for the company; Prepares and inputs the Commanders Unit Status Report (CUSR) as an AA Company. Duties will include but are not limited to: Conduct administrative actions at the Company level to include administrative lanes, LODs, medical board packets, reenlistment and discharge documents, evaluations, promotions, awards, flags, and bars. Selected Soldier must be or become proficient in several automation systems to include but not limited to: IPPS-A, iPERMS, MEDPROs, LOD module, e-Profile, SharePoint, DPRO, CMSWEB, MODS, and Microsoft Office Suite. Additional duties as assigned.

QUALIFICATION REQUIREMENT FOR ASSIGNMENT:

1. Must meet requirements as stated in the "Areas of Consideration".
 2. Must meet medical standards IAW AR 40-501 and AR 600-9, as appropriate.
 3. Must be qualified for continued service in the AGR Program IAW AR 135-18, NGR 600-5, AR 40-501 and be capable of performing the duties assigned and implied by grade, MOS, and position as prescribed above.
 4. Periodic Health Assessment (PHA) or date of physical must be within 12 months of closing date of announcement.
 5. Must be able to meet all military education and FTUS requirements in accordance with AR 135-18, NGR 600-5, and current policies/directives. Failure to do so will result in separation.
 6. Current on-board AGRs must have a passing ACFT and Height and Weight on record within 6 months of closing date.
 7. Soldiers will participate in physical fitness training and take the Army Physical Fitness Test semi-annually.
 8. Must not have any unfavorable actions of any kind and not be flagged.
 9. Must attend all Inactive Duty Training (IDT) and Annual Training (AT) periods and perform duties in assigned MOS.
 10. A secret security clearance is required for this position. Failure to maintain the proper security clearance will result in termination of employment.
 11. If not MOS or AOC qualified for position as stated above, applicant will be required to become qualified for position within one year of start date. Must not have a permanent profile that would prevent attendance at required MOS Training.
 12. Promotion eligibility based on requirements of AR 600-8-19 for Enlisted, NGR 600-100 for Officers or NGR 600-101 for Warrant Officers.
-

APPLICATION RECEIPT:

All applications must be received in the Human Resources Management Office by the closing date of the announcement to include mailed applications. Applications received after 1530 on the closing date will not be considered. It is the responsibility of the applicant to ensure all documents are included, signed and received prior to the closing date and time.

Applications packets must arrive at The Iowa National Guard, ATTN: NGIA-HRO-AGR, JFHQ-RM 215, 7105 NW 70TH Avenue, Johnston, Iowa 50131-1824. Mailing of application packets using military postage is prohibited. Applications can be emailed to ng.ia.iaarmg.mbx.hro-agr@army.mil. This mailbox doesn't accept encrypted emails. Please remove PII from your application before submitting. When submitting an application electronically, submit entire packet as one document. PDF Portfolios will not be accepted.

THE IOWA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER:

Eligible applicants will be considered without regard to race, sex, religion, national origin, political affiliation, marital status, age, or gender.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS:

This position vacancy announcement will be given the widest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

QUESTIONS ABOUT POSITION OR BOARD INFORMATION:

Contact Selecting Supervisor listed in the top right hand corner of page one.

QUESTIONS ABOUT POSTING:

515-252-4514 or 515-252-4751